



# REQUEST FOR QUOTE

## PICKLEBALL & TENNIS COURT LIGHTING REPLACEMENT,

### PROJECT BACKGROUND

The City of Bexley Recreation and Parks Department (BRPD) operates four pickleball courts and two side-by-side tennis courts within Jeffrey Park (located at 165 N. Parkview Avenue, Bexley, Ohio 43209). The courts are in need of a lighting replacement system.

### SCOPE OF WORK

BRPD is requesting quotes from qualified contractors for the following:

- **Layout & Design of New Lighting System:** Contractor to work with the City of Bexley and lighting manufacturer to select a lighting system that meets the following criteria:
  - High output directional LED Lighting
  - Clean even light levels
  - Lighting control system to allow for lighting schedules and remote control
  - Premium shielding to reduce light spill.
- **Engineered Stamped Drawings:** This project will need to have engineered drawings which must be stamped by a P.E. and submitted for permit. Please include this cost in your quote.
- **Installation:** Awarded contractor to purchase and install new lighting package including all conduit rough in, pole placement, wiring, controls and control system programming.

### NOTES:

- *The City of Bexley is not tied to any particular vendor or lighting layout solution.*
- *Please submit a lighting solution and price with your proposal.*
- *This contract will require prevailing wage rates as the estimated cost exceeds the prevailing wage rate threshold for renovation projects.*

## REQUESTED INFORMATION

- ☐ Project cost including all labor, materials and engineering fees.
- ☐ Vendor and specifications for potential lighting vendors.
- ☐ List of potential subcontractors, lighting vendor, & engineering consultant
- ☐ Availability to begin the work with a rough schedule for completion.

## EVALUATION CRITERIA AND AWARD

Based on the quotes submitted, City of Bexley staff will select a contractor that will best serve the interest of the City and meet its objectives. In addition to cost of proposal criteria may include:

- I. Contractor's previous experience and team qualifications, as well as references from prior or current clients
- II. Contractor's ability, capacity and skill to fulfill the services as specified
- III. Integration of sustainable materials and building practices into project specifications
- IV. Analysis of estimated project cost
- V. City's prior experience with Contractor, if applicable

The City will negotiate a contract with the selected Contractor. The City will be the sole and exclusive judge of quality and compliance with proposal specifications in any of the matters pertaining to this RFQ. The City reserves the right to award the contract in any manner it deems to be in the best interest of the City and make the selection based on its sole discretion, including rejection of all quotes.

## SCHEDULE

The City anticipates following the schedule described below to issue the request for quotes and reviewing this request, and completing the project:

| PHASE   | ANTICIPATED DATE                          |
|---|---|
| <b>Solicit Quotes</b>   | Thursday May 22 , 2025                    |
| <b>Project Site Walkthrough</b>                                       | As needed. Schedule through Matt Klingler |
| <b>Quotes Due</b>   | Friday, June 13, 2025 @ 4pm               |
| <b>Anticipated Contract Award</b>                                     | Friday, June 27, 2025                     |
| <b>Scope of Work <i>(May be adjusted based on final contract)</i></b> | Summer 2025                               |
| <b>Project Completion Date</b>  | Mid September                             |

# SUBMITTAL INSTRUCTIONS

**Please submit quotes by email to [mklingler@bexley.org](mailto:mklingler@bexley.org)**

## OTHER TERMS

- I. **Right to Reject Quote:** Submission of a quote indicates acceptance by the firm of conditions contained in this request for quote unless clearly and specifically noted in the quote submitted. The City of Bexley reserves the right without prejudice to reject any or all quotes.
- II. **No Collusion:** In submitting this quote, the Contractor declares that the only person or party interested in the quote as principals are those named herein, and that the quote is made without collusion with any other person, firm or corporation.
- III. **Confidentiality:** Quotes and other documents submitted shall be examined to determine the validity of any written requests for nondisclosure of proprietary or confidential information. After award of a contract, all responses, documents, and materials submitted by the respondent pertaining to this RFQ will be considered public information unless otherwise determined by legal counsel.

**Aerial Photo of Courts: On next Page**

