



## **Citizen Review Board Meeting Agenda**

**Tuesday, September 21, 2021**

**4:00 PM**

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- 1) Call to Order**
- 2) Roll Call of Members**
- 3) Approval of Minutes**
  - A) Minutes from the 05-04-21 CRB Meeting
  - B) Minutes from the 05-18-21 CRB Meeting
  - C) Minutes from the 06-15-21 CRB Meeting
- 4) Presentations/Special Guests**
- 5) Public Comments**
- 6) Unfinished Business**
  - A) Discussion about appeal timeframes
- 7) New Business**
  - A) Discussion regarding CRB process as it relates to FOP
- 8) Adjourn**



## **Bexley Citizen Review Advisory Board Minutes**

**May 4, 2021**

**4:00 p.m.**

### **Members:**

Bryan Drewry, Becky Guzman, Tiffany Hunt, Lee Nathans, and Glenn Soden

### **Others in attendance:**

Mayor Ben Kessler, Marc Fishel

*Summary minutes are supplemented by a full video record of meetings. To review meeting video, please visit [www.youtube.com/CityofBexley](https://www.youtube.com/CityofBexley)*

The meeting was called to order by Mayor Ben Kessler and began with introductions amongst board members and Mr. Fishel.

Mayor Kessler described the scope of this Review Board; it spans a range of allegation types across all city departments. A complaint can reach the Board after a complaint is filed, the Department conducts an investigation, provides a response, and offers the opportunity to discuss, and the complaint is appealed to the Mayor. The CRB then investigates and presents their findings to the Mayor ahead of his determination. The CRB's findings are public record.

The CRB is an appointed Board and subject to Sunshine Laws, public records laws, and ethics considerations, for which Mr. Fishel provided overviews. Mr. Fishel and Mayor Kessler answered members' questions.

Mayor Kessler, Mr. Fishel, and members discussed resources and multiple review board models.

Mayor Kessler and members discussed the organization of the Board, as per the ordinance. Tiffany Hunt volunteered to serve as Board Chair.

**Motion for Tiffany Hunt to serve as Chair by Ms. Guzman, seconded by Mr. Drewry Vote 5-0 PASSED.**

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Minutes from May 4<sup>th</sup>, 2021 Citizen Review Advisory Board Meeting

**Motion for Lee Nathans to serve as Vice Chair by Ms. Hunt, seconded by Mr. Soden Vote 5-0 PASSED.**

Mayor Kessler explained the duties and functions of the CRB and Mr. Fishel explained some aspects of the scope. Members discussed structure and process amongst themselves; Mr. Fishel provided insight. Mayor Kessler explained how the Board may respond to a potential complaint. The Board decided to meet, for the time being, at 4:00 PM on the first and third Tuesday of each month and discussed meeting structure and other housekeeping items amongst themselves and with Mayor Kessler.

**The next meeting will take place on May 18, 2021 at 4:00 PM.**



## **Bexley Citizen Review Advisory Board Minutes**

**May 18, 2021**

**4:00 p.m.**

### **Members:**

Bryan Drewry, Becky Guzman, Tiffany Hunt, Lee Nathans, and Glenn Soden

### **Others in attendance:**

Mayor Ben Kessler

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The meeting was called to order at 4:00 PM by Ms. Hunt.

Members discussed potential structure and process by sharing resources they have found about effective review boards, as well as the steps by which a complaint comes before the Board.

Members discussed complaints that were resolved before going to the CRB and how complaints get to the CRB. Ms. Guzman concluded there will be one written analysis from the Board with the possibility for other documents from members not in agreement with the majority consensus. The document(s) will be given to Mayor Kessler, who will use it/them when making his final determination.

Mayor Kessler indicated the group has latitude and can determine whether or not to call an emergency meeting. He also indicated Mr. Fishel can assist with a subpoena. Mayor Kessler explained the Board will review all appealed complaints.

Regarding departmental complaint review protocols, the Police Department has a structured format, whereas other departments create a narrative response; there is no City-wide complaint processing form. The CRB will receive information when a complainant is not satisfied with the departmental response to his/her complaint, and the intent of the CRB is to provide an additional, third-party response. Mayor Kessler will review the CRB's findings along with the original report from the department.

Minutes from May 18<sup>th</sup>, 2021 Citizen Review Advisory Board Meeting

Mr. Fishel will provide the Board with information regarding union language and timelines. At a subsequent meeting, Mayor Kessler will share the operational departmental flow.

The Board determined they will review the contention between the department review and the reason the resident is pursuing an appeal. Board members discussed having a unanimous or majority conclusion. In its response, the Board will generally provide facts, an analysis, and an opinion. However, this may change in more contentious cases.

Members decided to familiarize themselves with policies.

The next meeting will cover existing infrastructure such as on-boarding, existing complaint processes, and human resources policies, and will take place in person on June 15, 2021 at 4:00 PM.



## Civil Service Commission Meeting Minutes

Tuesday, June 15, 2021

4:00 PM

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### **1) Call to Order**

The meeting was called to order at 4:04 PM.

### **2) Roll Call of Members**

Glenn Soden, Lee Nathans, Becky Guzman, Bryan Drewry were in attendance; Mr. Drewry participated virtually.

Tiffany Hunt was not in attendance.

Additionally, Elizabeth Ellman was in attendance and Marc Fishel participated virtually.

### **3) Unfinished Business**

There was no unfinished business.

### **4) New Business**

#### **A) Structural and logistical items**

Mr. Soden shared a list of six topics which members may want to divide among themselves as areas for which to create guidelines. Members and Mr. Fishel discussed these, as well as the potential of a timeframe for an appeal to be made, information pertaining to the Collective Bargaining Agreement, and interaction with departments, including police ride-alongs.

#### **B) Collecting feedback**

#### **C) To-dos**

Mr. Fishel agreed to send out pertinent information to members.

### **5) Adjourn**

**Motion for adjournment by Mr. Nathans, seconded by Mr. Drewry. ADJOURNED.**

The next meeting will take place on July 6<sup>th</sup> at 4:00 PM.